

North Idaho Houndsmen Association, Inc Constitution & Bylaws

NIHA Mission Statement:

The mission of NIHA is to promote and protect the sport of hound hunting for years to come. Our goal is to preserve, enhance, and protect access to Idaho's wildlife and its resources.

Article I: Name

1. The name of the Organization shall be The North Idaho Houndsmen Association, Inc. (NIHA).

Article II: Purpose

1. The North Idaho Houndsmen Association is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c) 3 of the Internal Revenue Code, or corresponding section of any future federal Tax Code. Our organization is to bring together individuals and organizations with a common professional or vocational interest and:

- a. To Promote and Perpetuate the Sport of Hound Hunting.
- b. To increase the knowledge of its members and the public about our association and hound activities.
- c. To keep our members informed about and work toward the improvement of our hunting seasons.
- d. To provide activities for our members that will develop sportsmanship and brotherhood (competitions).
- e. To preserve, protect, and enhance Idaho's Wildlife resources.
- f. to keep the Fish and Game Committee informed about hounds and hound hunters.

2. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described in section 501(c) 3.

Article III: Board of Directors

1. The Board of Directors (BOD) will consist of the President, Vice President, Secretary, Treasurer, Assistant(s) Secretary/Treasurer, Social Media Director, and three additional directors, and shall be responsible for the Operation and Control of the club.

2. The Board of Directors has the right to add or remove additional positions, as long as there is no financial impact which would require body approval.

3. In the event a club vote is unattainable, the Board of Directors shall have authority to act for and on behalf of membership.

Article IV: Officers and Duties

President	<ul style="list-style-type: none"> A. Preside over all Board Meetings, business meetings, special committees, and standing committees. B. Shall appoint special and standing committees. C. Shall be responsible for the general operation of the organization and carrying out their purpose. D. Shall appoint a skull contest Director.
Vice President	<ul style="list-style-type: none"> A. Perform the duties of the President in his absence and assist in any way. B. He shall assist the President in representing the club at meetings pertinent to our club such as Fish and Game Hearings, public meetings, etc. C. Vice president or his designee acts as the Master of Hounds at Club Competitions.
Secretary	<ul style="list-style-type: none"> A. They shall keep all records of the organization and shall keep an accurate account of minutes in both Board and General Meetings. B. They shall be responsible for the correspondence with magazines and other organizations. C. Shall be responsible for preparing club correspondence newsletters D. Shall keep records of Field Trial Points for club and hound awards.
Treasurer/Assistant Secretary	<ul style="list-style-type: none"> A. Assisting the Secretary in carrying out their duties to the club. B. They shall be responsible for the club treasury, collect monies, and in general perform the duties incident to their office. C. The Treasurer records shall be audited annually by a committee appointed by the President. (See article VIII)
Directors	<ul style="list-style-type: none"> A. Attend Board meetings and assist the President in carrying out the purpose of the club. B. Chair Committees
Social Media Director	<ul style="list-style-type: none"> A. Shall be responsible for upkeep on NIHA's social media pages and website.

Article V: Elections and Terms of Office

1. Elections shall be held at the annual March business meeting, and new officers shall take over at that time.
2. The terms of Office for President, Vice President, Secretary, Treasurer, Assistant Secretary/Treasurer, and shall be one year. Officers will hold their position from March to March of the following year.
3. Candidates for office shall be members of NIHA, in good standing and may be nominated by other members in good standing and confirmed by current board members. They shall remain in good standing throughout their terms.
4. Any unexpected vacancy on the Board of Directors of the NIHA shall be filled by appointment, made by the president and voted on by the Board of Directors for the unexpired term of office.
5. Any elected officer of NIHA may be removed from office for just cause, by action of the Board, providing the resolution for removal has been approved by the majority vote of the BOD or a quorum of the body,, providing that the officers in question shall have the opportunity for rebuttal against all charges levied against him/her.
6. All Board members shall sign a [Conflict-of-Interest Policy](#) annually to foster public confidence in our integrity and to protect club interests.

Article VI: Membership and Dues

1. Membership shall be given to any houndsman or woman wishing to affiliate with NIHA
2. Annual Dues of \$50.00, which are nonrefundable, will include Membership to the Immediate Family, i.e., husband, wife, and children under 18. The NIHA shall operate from membership dues, monies received from club activities, and other donations.
3. Membership dues shall run from purchase date to end of that year.
4. Board Members are volunteers and will not be paid wages, salaries, or compensation for performing their duties. However, NIHA may provide reimbursement to Board Members for expenses incurred while carrying out legitimate duties of the club with prior board approval and once provided receipts.
5. The Board of Directors may suspend or expel any member who, after being given the chance to face the Board and give his or her rebuttal, is in the opinion of the Board guilty of acts found unethical or illegal or in violation of code of conduct.
6. If the NIHA folds for any reason, any and all remaining monies after paying debts shall be donated as follows: A. 100% to Eastern Idaho Houndsmen Association. If not available then to the B. Idaho Houndsmen Association.

Article VII: Amendments

1. Any proposed amendment or change of the constitution shall be brought before the Membership at a Business meeting or club event.
2. Changes will require a majority vote of a quorum of the members present.

Article VIII: Audit

1. End of Year Reporting

The books and accounts of the NIHA shall be audited annually, and the last such report of the audit by the Treasurer shall be forwarded to the Board within 90 days of the close of the Association's fiscal year and shall include an accurate accounting of all members and funds within the NIHA and this report will be made available to all active members of the body.

2. Trustees

After this report is completed, the treasurer and two trustees from the body, selected by the President, will meet and review the accounts and the treasurers report checking to ensure that the monies left in the accounts are accurate and intact and that the monies spent and the monies taken in equal the amount of money in the accounts.

If any discrepancies over \$25.00 exist, then the group will conduct a month-by-month audit looking for these discrepancies.

3. Change of Treasurer

At the end of each term as treasurer: the old treasurer, new treasurer, and two trustees will meet and review the financial statement as stated above prior to the change in treasurers. After this process is complete, the new treasurer will assume the role of treasurer.

Signature	Role	Date
	President	
	Vice President	
	Secretary	
	Treasurer	
	Director	
	Director	
	Director	